

Business Savings Account Application

This form can be used for Sole Traders, Partnerships, Limited Companies, Charities, Clubs and Societies. Please read the Terms and Conditions that apply to your chosen account type, then complete ALL sections in BLOCK CAPITALS.

Section 1 – Account Type	
Please open a	
Business Instant <input type="checkbox"/>	Business 30 <input type="checkbox"/>
Business 100 <input type="checkbox"/>	Client <input type="checkbox"/>
Client 100 <input type="checkbox"/>	Charity Instant <input type="checkbox"/>
Section 2 – Initial Deposit	
I/We would like to open this account with £_____ minimum £1	
Initial deposits can be made by cheque made payable to your business, by transfer from an existing Bath Building Society account or by electronic transfer once you have received your new account details.	
Section 3 – Business Details – please complete all sections and provide at least one contact number, we may need to contact you to identify you or to discuss your application. Unless you give us specific consent, your phone numbers will not be used for any other purpose.	
Business Name	
Correspondence/Business Address	Registered Address (if different)
Company or Charity Registration Number and/or FCA Number	Email Address
Telephone number	Mobile Number
Website Address	
What is the legal status of your business?	
<input type="checkbox"/> Sole Trader <input type="checkbox"/> Limited Company <input type="checkbox"/> Partnership <input type="checkbox"/> Charity <input type="checkbox"/> Club/Society	
Nature and Purpose of the business	

- Details of persons with significant control such as Directors and Shareholders, with over 25% Shareholding and Trustees, who are not signatories on the account are required. Please see section 12 of this form.
- Clubs and Societies must include a copy of the minutes confirming their intention to open an account.
- Charitable organisations must include a letter from their governing body, stating their intention to open an account, the names of all the signatories required to operate the account.
- Bath Building Society is covered by the Financial Service Compensation Scheme (FSCS). Providing you meet the eligibility criteria (details of exclusions can be found at www.fscs.org.uk and on the Exclusions List provided) your eligible deposits with the Society are protected up to a total of £85,000 by the FSCS, the UK's deposit protection scheme. Any deposits you hold above the £85,000 limit are not covered.

Section 4 – Running Your Business

- How many directors/partners/owners are there?
- How many employees does the business have?
- Turnover for the last 12 months?
- Anticipated turnover for the next 12 months?

Section 5 – Required Account Information - How often do you expect to use the account?

Monthly Quarterly Half Yearly Annually

Please tick the box which most accurately reflects the anticipated turnover of this deposit account, excluding your initial deposit, during a typical year:

Up to £20,000 £20,000 - £50,000 £50,000 - £100,000 £100,000 - £250,000
 £250,000+

Section 6 – Nominated Account Details (this needs to be your Business Bank Account)

Name of Bank

Name of Account

Address

Sort code __ - __ - __

Account Number _____

Section 7 – Operation of Account

I/We agree that all or part of the money in this account may be withdrawn on the authority of;

Any one authorised signature

All authorised signatories jointly

Or any _____ (enter number) of signatories

It is possible to manage all the accounts you hold with Bath Building Society by registering for bath online at our website www.bathbuildingsociety.co.uk. If you chose to use bath online, we will need you to provide a mobile number. We may need to contact you to discuss your registration or identify you. Unless you give us specific consent your phone number will not be used for any other purpose.

Section 8 – Authority to Accept Email Instructions

Please only complete this section if you wish to operate your account by email as well as by post.

Declaration:

I understand the additional fraud risks of operating my account by email. I authorise Bath Building Society to accept email instructions from the address below, and only for withdrawal to my nominated bank account.

The Society uses standard email only and you should therefore take care when requesting or providing personal information. Use of email to provide personal data is done so at your own risk and the Society cannot be held responsible for third party interception.

I understand that email instructions must be sent to savings@bibs.co.uk and must be received by midday to ensure they are actioned on the day received. I confirm that we will have appropriate and robust payment controls in place in relation to this account, to mitigate the risk of fraud, including Authorised Push Payment fraud.

Email address for instructions: _____

Section 9 – Resolution (only to be completed if you are applying as a Limited Company)

I certify that a meeting of the directors/partners of _____ (the 'Business')

Whose registered office is:

Was held on __/__/____ and the following resolution was passed by a quorum of the authorised persons present.

That one or more accounts be opened with Bath Building Society and that Bath Building Society is authorised to accept instructions given by the business relating to withdrawals and transfers in accordance with the signing mandate supplied. I also confirm that the persons signing the declaration have the relevant authority to act on behalf of the business in the opening and operation of this/these accounts.

Company Secretary's Name: _____

Signature:

Date:

Section 10 – Signatory Details – Please complete all fields

Signatory 1	
Title	Forename (s)
Surname	Date of Birth
N I Number	Nationality
Employment Status	Occupation
Daytime Telephone Number	Mobile Number
Email Address	Existing BBS account number
Permanent Residential Address	If you have lived at your current address for less than two years please give your previous address;
Post Code	Post Code
Number of years at current address	
Signatory 2	
Title	Forename (s)
Surname	Date of Birth
N I Number	Nationality
Employment Status	Occupation
Daytime Telephone Number	Mobile Number
Email Address	Existing BBS account number
Permanent Residential Address	If you have lived at your current address for less than two years please give your previous address;
Post Code	Post Code
Number of years at current address	

Signatory 3	
Title	Forename (s)
Surname	Date of Birth
N I Number	Nationality
Employment Status	Occupation
Daytime Telephone Number	Mobile Number
Email Address	Existing BBS account number
Permanent Residential Address	If you have lived at your current address for less than two years please give your previous address;
Post Code	Postcode
Number of years at current address	
Signatory 4	
Title	Forename (s)
Surname	Date of Birth
N I Number	Nationality
Employment Status	Occupation
Daytime Telephone Number	Mobile Number
Email Address	Existing BBS account number
Permanent Residential Address	If you have lived at your current address for less than two years please give your previous address;
Post Code	Post Code
Number of years at current address	

Tax Residency – I/We am/are resident for tax purposes only in the UK and am/are citizen(s) only of the UK.

Yes

No

If any signatories answered no, we will need you to complete a separate tax residency form

Section 11 - Declaration

In signing below I (each of us if more than one is applying) confirm I/we understand that the personal information and account details provided may be:

Used to open my account; provide the services I request; deal with enquiries I make or authorise to be made regarding my account.

Used for market research purposes, developing products and services, statistical business analysis, and creating and maintaining a customer profile.

Disclosed to appropriate regulatory authorities (including regulators of voluntary codes of practice), auditors, any other body having legal right to the information, or anyone I appoint to administer or operate my account.

Disclosed to third party processors to transmit and collect money, investigate complaints, distribute statements and rate change notices, resolve IT issues, develop and test new software, and for auditing purposes.

Used to check my identity to ensure Bath Building Society meets money laundering regulations.

Used to make a search with a credit reference agency that will supply Bath Building Society with information, including information from the Electoral Register, for the purpose of verifying my identity and address. The agencies will record details of the search whether or not my application proceeds. The searches will not be seen or used by lenders to assess my ability to obtain credit. Credit searches and other information that is provided to Bath Building Society and/or the credit reference agencies, about me and anyone with whom I am linked financially may be used by Bath Building Society and other companies if I, or other members of my household, apply for other facilities including insurance applications and claims. This information may also be used for debt tracing and the prevention of money laundering as well as management of my account. Further checks of this type may be carried out throughout the course of my account.

Used to identify me when I communicate with the Society about my account.

The Society has not provided me with advice in relation to my choice of account. I have made a choice relating to my personal circumstances.

From time to time the Society would like to provide you with information about our products and services which we feel might be of interest. If you would like to receive this information please tick all the relevant boxes as to how you would like to receive the communication:

Telephone Letter Email to address quoted above

You can opt out at any time by telephoning 01225 423271, emailing us at savings@bibs.co.uk or writing to us at Bath Building Society, Customer Support Department, 15 Queen Square, Bath BA1 2HN.

All signatories must sign.

I/we confirm that I/we have read and agree to the Terms and Conditions for the relevant account.

I/we agree to be bound by the Society's Rules (copies provided on request) and the Share and Deposit Account General Terms and Conditions.

I/we have read a copy of the Bath Building Society Privacy Notice and am/are aware that a full version is available on request or by visiting www.bathbuildingsociety.co.uk

I/we consent to Bath Building Society accessing, processing and storing any personal information I/we provide for the purposes of providing me/us with payment services, such as faster payments, standing orders

I/We acknowledge that I/we have read the FSCS Information sheet and Exclusion Sheet

Signatory Name	Signature	Date

Please return completed form to

Bath Building Society, Head Office, 15 Queen Square, Bath, BA1 2HN

Office use only

Account Number		Application Received	
Date Opened		Office	
Welcome letter sent		Opened by	
Version		Checked by	

Section 12 – This section ONLY needs to be completed by Directors or Shareholders with over 25% shareholding who are not signatories – Please complete all fields

Director/Shareholder 1

Title	Forename (s)
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Surname	Date of Birth
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N I Number	Nationality
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Employment Status	Occupation
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Daytime Telephone Number	Mobile Number
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Email Address	Existing BBS account number
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Permanent Residential Address	If you have lived at your current address for less than two years please give your previous address;
Postcode	Postcode
Number of years at current address	

Director/Shareholder 2

Title	Forename (s)
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Surname	Date of Birth
---------	---------------

N I Number	Nationality
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Employment Status	Occupation
-------------------	------------

Daytime Telephone Number	Mobile Number
--------------------------	---------------

Email Address	Existing BBS account number
---------------	-----------------------------

Permanent Residential Address	If you have lived at your current address for less than two years please give your previous address;
Post Code	Post Code
Number of years at current address	

Tax Residency – I/We am/are resident for tax purposes only in the UK and am/are citizen(s) only of the UK.

Yes
 No

If any signatories answered no, we will need you to complete a separate tax residency form

If there are more than two shareholders please print this page again