



Bath Building Society

Head Office 15 Queen Square Bath BA1 2HN
Telephone: 01225 475719 Fax: 01225 424590

Instructions to your
Bank or Building Society
to pay Direct Debits



PLEASE COMPLETE ALL THE BOXES ON THIS FORM

Name and full postal address of your Bank or Building Society

To: The Manager	Bank or Building Society
Address	
Postcode	

Society's identification number

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Name(s) of Account Holders

Bank or Building Society
Account Number

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Branch Sort Code

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Reference Number

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Your Instruction to your Bank or Building Society

Please pay Bath Building Society Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Bath Building Society and, if so, details will be passed electronically to my Bank or Building Society.

Signature(s)

Date

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Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This Guarantee should be retained by the payer

The Direct Debit Guarantee

This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits

If there are any changes to the amount, date or frequency of your Direct Debit, Bath Building Society will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

If an error is made in the payment of your Direct Debit, by Bath Building Society or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society

If you receive a refund you are not entitled to, you must pay it back when Bath Building Society asks you to.

You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

