

## Bereavement Request to Close Account(s) Form

This form is to be used to request the closure of an account for a deceased investor of Bath Building Society. Please read A Bereavement Guide for more information.

<b>Deceased customer details</b>	
Full Name of Account Holder	
<b>Completing this form</b>	
<p><b>There are two pages to this form, please ensure you complete all sections appropriate to you and return all pages to us.</b></p> <ul style="list-style-type: none"> <li>• Section 1 – Account details</li> <li>• Section 2 – Where Grant of Probate is not available. Please note funds can only be released in these circumstances where the total balance (across all accounts with the Society) is £15,000 or less.</li> <li>• Section 3 – Where Grant of Probate is provided.</li> </ul> <p>All personal representatives/Executors must sign before any funds can be released.</p>	
<b>Section 1 – Account details</b>	
Account Number	Cheque payable to
Account Number	Cheque payable to
Account Number	Cheque payable to
Account Number	Cheque payable to
We can also send the funds to a UK Bank Account via the faster payments system. The beneficiary account should be either an executors account set up to receive the proceeds of the estate, or in the name of one of the executors, for dispersal to the beneficiaries. If you wish us to do this for you please provide bank details below.	
Sort Code	Account Number
Branch Name	Account in the name of

Savings enquiries: 01225 423271 [www.bathbuildingsociety.co.uk](http://www.bathbuildingsociety.co.uk)

Bath Investment and Building Society is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority, Registration No. 206026.

Telephone calls may be recorded to help the Society to maintain high standards of service delivery

**Section 2. No Grant of Probate provided.**

I/we the named Personal Representative(s), confirm and agree:

- No Grant of Probate or Letters of Administration have been granted to the late customer's estate.
- I/We have provided Bath Building Society with an original or certified copy of the death certificate.
- I/We are legally entitled to administer the late customer's estate.
- I/We are legally entitled to all monies standing to his/her credit with the Society.

Full name of Personal Representative/ Executor(s)

Signature(s) of Personal Representative/ Executor(s)

Date

**Section 3. Grant of Probate provided.**

Please ensure that the Personal Representative(s) named on the Grant of Probate sign this form and include an original or certified copy of the grant of probate.

Full name of Personal Representative/Executor(s)

Signature of Personal Representative/Executor(s)

Date

Please return completed form to  
Bath Building Society, Customer Service Department,  
15 Queen Square, Bath BA1 2HN  
or at one of our Branches or Agencies.

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